

Your career in the growth market environment-friendly energy technologies.

We are an internationally operative technology company, working in the field of efficient environment-friendly exterior LED-lighting. We are based in Vienna, currently employing 40 people. Our focus is on premium solar lighting with high quality design standards.

To enhance our team at the earliest possible date, we are looking for a

Technical Documentation/Product Training Expert

Your tasks

- Preparation of technical product, - and service documentation of solar outdoor lighting system (data sheets, manuals, etc.)
- Writing of technical texts in English
- Administration and update of the whole technical product, - and project documentation including photos, renderings, reports, tender documents, etc.
- Creation and regular updating of training documents for installation and maintenance of outdoor lights
- Conceiving, organization and conducting technical product trainings for customers and sales partners
- Close coordination with product management, sales, marketing, innovation & development

Your profile

- Technical education (Technical university or college)
- Knowledge software tools for the creation of drawings for manuals
- Initial experience in conducting courses, trainings and workshops
- Very good verbal skills
- Excellent written and spoken English for technical texts
- Excellent orthography
- Familiar with MS Office (PowerPoint, Excel, Word)
- Good knowledge of Acrobat Illustrator, Photoshop, InDesign
- A structured and independent way of working, an eye for detail and a precise and efficient work style
- Enthusiasm for innovative, environment-friendly products with high quality design standards

Our offer

- A varied range of work in a dynamic growth market
- Innovative and unique products with high market potential
- An ambitious and interdisciplinary team with flat hierarchies
- Appropriate remuneration
- Excellent personal development opportunities

The minimum annual salary (based on the Collective Agreement) amounts to € 32.000. The actual salary is higher and is aligned to professional experience and qualification.

If you are interested in this position, please send your sound application (including a photo, your availability and salary expectations), preferably by e-mail, to: dieter.hornbachner@hei.at.

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