

Welcome to the future of solar lighting, welcome to hei!

hei is an Austrian company, established in 2001 and based in Vienna, specialising in creating cutting edge solar outdoor lighting. We emphasize aesthetic, technical and practical excellence in every part of our business, working together to create a premium quality product. We are proud to have products installed across the globe, from the USA through Europe to the UAE. We also pride ourselves on the highly diverse nature of our colleagues, with over 15 nationalities being represented in our 40 employees!

To enhance our team, we are looking for an

Logistics Coordinator (m/f/d)

to join our company as soon as possible.

Your responsibilities:

- Organizing and managing transportation and storage
- Handling and monitoring of national and international transports
- Responsible for the safe and timely pick-up and delivery of shipments
- Preparing relevant transportation documents (e.g., packing lists, or certificates)
- Estimation of packing details and freight rates
- Assisting the sales and operation team (e.g., product registrations, specific import licenses with government bodies, etc.)

Your qualification & skills:

- Completed higher qualification (university or university of applied sciences) in logistic, supply chain management, or similar
- At least two years of relevant work experience
- Advanced MS Office skills, and experience with an ERP-System
- Good communication skills
- Excellent written and spoken English skills, at least basic knowledge of German
- Enthusiasm for innovative, environmental-friendly products

What we offer:

- A diversified job
- Innovative and unique products with a high market potential
- Performance-based pay
- A high degree of personal responsibility
- Cooperation with an international team

The minimum yearly salary (based on the Collective Agreement) amounts to € 38.000. The actual salary is higher and is aligned to professional experience and qualification.

The application process:

To apply please send **one document containing your CV, a portfolio or a link to your 3 best works and a short covering letter detailing why hei appeals to you and what skills you can bring to us to recruitment@hei.at.**

Once received, please allow us approximately two weeks to review your application. If we see you as being a good fit, we will arrange an in-person or video interview depending on your local availability.

From then we will evaluate your interview performance and invite you for a second follow-up interview to further get to know you and to give you a chance to meet the team.

Following a successful interview an offer is usually made!

We look forward to receiving your application!

hei Technology International GmbH, Ameisgasse 65, 1140 Vienna, Austria