

Welcome to the future of solar lighting, welcome to hei!

hei is an Austrian company, established in 2001 and based in Vienna, specialising in creating cutting edge solar outdoor lighting. We emphasize aesthetic, technical and practical excellence in every part of our business, working together to create a premium quality product. We are proud to have products installed across the globe, from the USA through Europe to the UAE. We also pride ourselves on the highly diverse nature of our colleagues, with over 15 nationalities being represented in our 40 employees!

To enhance our team, we are looking for an

Employee (m/f/d) in technical editing / documentation

to join our company as soon as possible.

Your responsibilities:

- Preparation of product and service documentation for outdoor lighting products and smart city applications (data sheets, manuals, etc.)
- Writing of technical texts in English
- Administration and maintenance of the whole product and project documentation including photos, renderings, reports, tender documents, etc.
- Creation and regular updating of training material concerning the installation and maintenance of outdoor solar lighting for the enduser
- Close coordination with product management, sales, R&D

Your qualification & skills:

- Completed higher technical qualification with a focus on electronics, electrical engineering, mechatronics, mechanical engineering (technical university or technical college) or similar
- Professional capacity of SolidWorks in combination with at least one tool for creation of drawings for manuals
- Great articulation skills (verbally and in writing)
- Ability to translate detailed and complex issues into simple and understandable information
- Excellent written and spoken English
- Familiar with MS Office (PowerPoint, Excel, Word)
- Good knowledge of Adobe Illustrator, Photoshop, InDesign

- A structured and independent way of working, an eye for detail and a precise and efficient work style
- Enthusiasm for innovative, environmentally friendly products with high quality design standards

What we offer:

- A diversified job
- Innovative and unique products with a high market potential
- Performance-based pay
- A high degree of personal responsibility
- Cooperation with an international team

The minimum yearly salary (based on the Collective Agreement) amounts to € 32.000. The actual salary is higher and is aligned to professional experience and qualification.

The application process:

To apply please send **one document containing your CV, a portfolio or a link to your 3 best works and a short covering letter detailing why hei appeals to you and what skills you can bring to us to recruitment@hei.at.**

Once received, please allow us approximately two weeks to review your application. If we see you as being a good fit, we will arrange an in-person or video interview depending on your local availability.

From then we will evaluate your interview performance and invite you for a second follow-up interview to further get to know you and to give you a chance to meet the team.

Following a successful interview an offer is usually made!

We look forward to receiving your application!

hei Technology International GmbH, Ameisgasse 65, 1140 Vienna, Austria